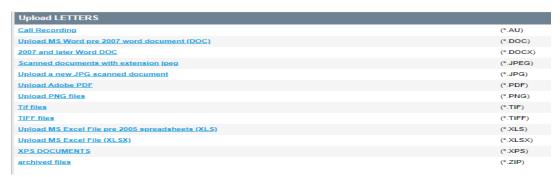# Hillco Document Upload

E-sign Forms, Discount Proofs and other Underwriting Documents

When viewing the policy you will select "Upload Agent Documents":
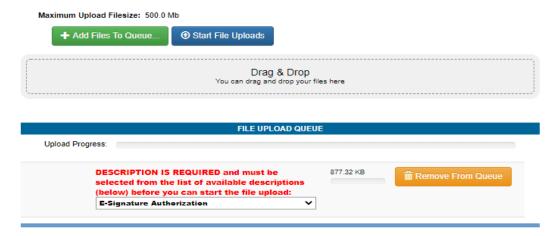

Select the file type of the document you are uploading:

Upload LETTERS	
Call Recording	(*.AU)
Upload MS Word pre 2007 word document (DOC)	(*.DOC)
2007 and later Word DOC	(*.DOCX)
Scanned documents with extension jpeg	(*.JPEG)
Upload a new JPG scanned document	(*.JPG)
Upload Adobe PDF	(*.PDF)
Upload PNG files	(*.PNG)
Tif files	(*.TIF)
TIFF files	(*.TIFF)
Upload MS Excel File pre 2005 spreadsheets (XLS)	(*.XLS)
Upload MS Excel File (XLSX)	(*.XLSX)
XPS DOCUMENTS	(*.XPS)
archived files	(*.ZIP)

Select the Insured name or driver that the document is for:

File Upload - Upload Adobe PDF

You may link this item to one item in one or more of the following categories:

Insured	Property	Vehicle	Agent
● GARY RANDANT			○ GARY'S A
○ None			○ None

Drag in the file or select Add files to queue and browse for the file:

Maximum Upload Filesize: 500.0 Mb

+ Add Files To Queue... **⊕ Start File Uploads**

Drag & Drop
You can drag and drop your files here

FILE UPLOAD QUEUE		
Upload Progress:		
DESCRIPTION IS REQUIRED and must be selected from the list of available descriptions (below) before you can start the file upload: E-Signature Authorization ⌄	877.32 KB	🗑 Remove From Queue

Select a document description from drop down and then Start File Upload.